

FIRSTNAME LASTNAME

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PROFESSIONAL BARTENDER

Replace with your own summary. Be very brief and call out your key strengths and reasons you are the best candidate. How many years of experience do you have? What types of venues have you worked in (e.g., resorts, nightclubs, pub, catering companies, etc.)? What strengths do you possess that are of value in the profession (e.g., memory, communication skills, teamwork, work well under pressure and at a fast pace, etc.)? This is the place to call these things out.

Include key skills here

EDUCATION & TRAINING

SCHOOL NAME, City, State
Degree or Diploma? | 20XX

- List any special bartending schools you have attended | 20XX
- List any special bartending schools you have attended | 20XX

LICENSES & CERTIFICATIONS

- If you have one, include your state-specific alcohol license here
- Are qualifications might include a bartending certificate
- Possibly a food handling certificate
- List them all

OTHER STRENGTHS

- List relevant strengths such as...
- Customer Service Excellence
- Personable & Friendly
- Well Organized
- Composed Under Pressure
- Reliable & Efficient
- Cash Management
- Opening & Closing Skills
- Attention to Detail
- Time Management

KEY BARTENDING & MIXOLOGY SKILLS

- List your major relevant skills
- For example....
- Blended Frozen Drinks
- Freestyle Hand Pouring
- Fruit Garnish Preparation
- Wine Varietals & Service
- Classic & Craft Cocktails
- Food & Wine Pairings
- Bar Inventory Management
- Service & Well Bartending

PROFESSIONAL EXPERIENCE

NAME OF COMPANY, 20XX to Present

Your Job Title

- A note on this resume format. While it uses the very popular two-column layout, the content of the resume is applicant tracking system (ATS)-friendly because it is set up in a very simple two-column format.
- If your resume is entered into an ATS, it will "read" the content in the left column, then the right column (this one). For best results, strive to keep your resume to just one page.

NAME OF COMPANY, 20XX to 20XX

Your Job Title

- Briefly describe your position responsibilities here, but place the emphasis on the ways in which you made contributions. Whenever possible, use numbers to show your impact.
- For example, as a bartender you may have helped to organize the bar, improve customer service, increase revenue, grow popularity of the bar, expand the customer base, etc.

NAME OF COMPANY, 20XX to 20XX

Your Job Title

- Briefly describe your position responsibilities here, but place the emphasis on the ways in which you made contributions. Whenever possible, use numbers to show your impact.
- For example, as a bartender you may have helped to organize the bar, improve customer service, increase revenue, grow popularity of the bar, expand the customer base, etc.

Include more key skills here

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Tao Wei



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