

# AMAZON COVER LETTER

Phone: (305) 282-2932

Email: [aubrey.russo@gmail.com](mailto:aubrey.russo@gmail.com)

LinkedIn: [linkedin.com/in/aubreyrusso/](https://www.linkedin.com/in/aubreyrusso/)

21 October 2022

Stephanie Smith  
6601 Burlington Ave  
St. Petersburg, FL, 33713  
(727) 341-1178  
[stephanie.smith@gmail.com](mailto:stephanie.smith@gmail.com)

Dear Ms. Smith,

As an Operations Manager with 10+ years of experience fostering robust relationships with key stakeholders and colleagues, I was thrilled to see your job posting on [Indeed.com](https://www.indeed.com) for an Operations Manager at Amazon. With my experience supervising and motivating staff, delivering measurable results, and achieving organizational goals, I believe I'd be a great asset to the Amazon team.

While working as an Operations Manager at Costco, I managed a team of 20 managers and 200+ co-workers by delegating duties, streamlining operations, and setting attainable KPIs. In addition, I effectively oversaw the recruitment and training of 400+ new hires and handled their appraisals.

In my last position, I incorporated a custom-designed order fulfillment program that generated \$3M in additional revenue. Furthermore, I cut merchandise loss by 25% by introducing innovative theft prevention protocols. I'm confident that my excellent leadership skills and proven ability to help companies reach their goals can benefit Amazon.

I've attached my resume which goes over my professional experience and educational background in detail. Thank you for your time. I'd be happy to discuss my qualifications with you if you have any questions, so please don't hesitate to reach out.

Sincerely,

**Aubrey Russo**

# Cover Letter Amazon Usa

**LL Leslie**



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*Children's Writers' & Artists' Yearbook 2017* Bloomsbury Publishing,2016-07-28 Foreword by Frances Hardinge The annual bestselling guide to all aspects of the media and how to write and illustrate for children and young adults Acknowledged by the media industries and authors as the essential guide to how to get published The 70 articles are updated and added to each year Together they provide invaluable guidance on subjects such as series fiction writing historical or funny books preparing an illustration portfolio managing your finances interpreting publishers contracts self publishing your work NEW articles for the 2017 edition included on Wanting to be a writer by Simon Mason Finding new readers and markets by Tom Palmer News and trends in children s publishing 2015 16 by Caroline Horn Series fiction writing as a part of a team by Lucy Courtenay Creating a children s comic by Tom Fickling All of the 2 000 listings of who to contact across the media have been reviewed and updated The essential guide for any writer for children **Writers' & Artists' Yearbook**

**2017** Bloomsbury Publishing,2016-07-28 This bestselling guide to all areas of publishing and the media is completely revised and updated every year The Yearbook is packed with advice inspiration and practical guidance on who to contact and how to get published New articles in the 2017 edition on Stronger together writers united by Maggie Gee Life writing telling other people s stories by Duncan Barrett co author of the Sunday Times bestseller GI Brides The how to of writing how to books by Kate Harrison author of the 5 2 Diet titles Self publishing Dos and Dont s by Alison Baverstock The Path to a bestseller by Clare Mackintosh author of the 2015 Let Me Go Getting your lucky break by Claire McGowan Getting your poetry out there by Neil Astley MD and Editor at Bloodaxe Books Selling yourself and your work online by Fig Taylor Then and now becoming a science fiction and fantasy writer Aliette de Bodard Writing spy fiction Mick Herron Making waves online Simon Appleby All articles are reviewed and updated every year Key articles on Copyright Law Tax Publishing Agreements E publishing Publishing news and trends are fully updated every year Plus over 4 000 listings entries on who to contact and how across the media and publishing worlds In short it is Full of useful stuff J K Rowling Foreword to the 2017 edition by Deborah Levy

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