



ICB

ACCREDITED BUSINESS
QUALIFICATIONS

Computerised Bookkeeping (CPBK)

FINAL EXAM

QUESTION PAPER

09 November 2022

THIS EXAM PAPER CONSISTS OF 180 MARKS – 3 ½ HOURS (INCLUDING READING TIME)

QUESTION 1:	20 MULTIPLE CHOICE QUESTIONS	40 MARKS
QUESTION 2:	MICROSOFT OFFICE AND THE MONTHLY BOOK-KEEPING CYCLE	30 MARKS
QUESTION 3:	COMPUTERISED ACCOUNTING AND THE MONTHLY BOOK-KEEPING CYCLE	30 MARKS
QUESTION 4:	SCREENSHOT QUESTIONS ON MICROSOFT OFFICE	40 MARKS
QUESTION 5:	SCREENSHOT QUESTIONS ON COMPUTERISED ACCOUNTING	40 MARKS

INSTRUCTIONS:

1. This paper is **3 hours** long, with an additional **30 minutes reading time**.
2. Check that you have the correct number of pages. The questions must be answered in the answer book provided.
3. Attempt the questions where you feel confident that you can get the most marks for first. The mark allocation is an indication of the amount of time that should be allocated to each question. Answer all the questions even if you don't quite finish each one. Remember not to leave out a whole question/s.
4. Please be neat, as illegible handwriting cannot be marked. You must write in **blue or black ink**. In practice, it is unacceptable for Bookkeepers to use correction fluid (Tipp-ex). Marks will be deducted for the use of correction fluid.
5. Ensure that you complete the exam feedback form at the back of this exam answer book.
6. Upon completion of your final exam, include your answer book in the inserts section of your Portfolio of Evidence (PoE). The entire PoE must be handed in for marking by the ICB. You may NOT retain this question paper. It must be inserted into the PoE.
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Rosina Ehmann



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Table of Contents Icb Question Papers

1. Understanding the eBook Icb Question Papers
 - The Rise of Digital Reading Icb Question Papers
 - Advantages of eBooks Over Traditional Books
2. Identifying Icb Question Papers
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Icb Question Papers
 - User-Friendly Interface
4. Exploring eBook Recommendations from Icb Question Papers
 - Personalized Recommendations
 - Icb Question Papers User Reviews and Ratings
 - Icb Question Papers and Bestseller Lists

5. Accessing Icb Question Papers Free and Paid eBooks
 - Icb Question Papers Public Domain eBooks
 - Icb Question Papers eBook Subscription Services
 - Icb Question Papers Budget-Friendly Options
6. Navigating Icb Question Papers eBook Formats
 - ePub, PDF, MOBI, and More
 - Icb Question Papers Compatibility with Devices
 - Icb Question Papers Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Icb Question Papers
 - Highlighting and Note-Taking Icb Question Papers
 - Interactive Elements Icb Question Papers
8. Staying Engaged with Icb Question Papers
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Icb Question Papers
9. Balancing eBooks and Physical Books Icb Question Papers
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Icb Question Papers
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Icb Question Papers
 - Setting Reading Goals Icb Question Papers
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Icb Question Papers
 - Fact-Checking eBook Content of Icb Question Papers
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
- Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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web the blue text midpoint midpoint of the points greend x_1 goldd y_1 $x_1 y_1$ and greend x_2 goldd y_2 $x_2 y_2$ is given by the following formula $\left(\frac{x_1 + x_2}{2}, \frac{y_1 + y_2}{2} \right)$ in this article we re going to derive this formula

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web how to find distance between two points to find distance between points a $x_1 y_1$ and b $x_2 y_2$ we use formula $d = \sqrt{(x_2 - x_1)^2 + (y_2 - y_1)^2}$ example find distance between points a 3 4 and b 1 3 solution in this example we have $x_1 = 3$ $y_1 = 4$ $x_2 = 1$ $y_2 = 3$ so we have

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