



# ROHAN KAPOOR

## Accountant

Skilled and experienced accountant with a proven track record of success in the financial services industry. Expertise in all aspects of accounting, including financial statement preparation, auditing, and taxation. Strong analytical and problem-solving skills.

+91 9876543210

rohan.kapoor@gmail.com

linkedin/in/rohan-kapoor

Delhi, India

## Work Experience

### Accountant

ABC Company – Bangalore

Jan 2022 – Dec 2023

Provided accurate financial analysis and reporting for informed decision-making. Managed full-cycle accounting processes, including accounts payable/receivable, general ledger entries, and bank reconciliations.

### Junior Accountant

XYZ Company – Delhi

Jan 2020 – Dec 2021

Collaborated with colleagues to improve documentation and streamline month-end procedures, resulting in enhanced efficiency and accuracy.

## Education

### Masters in Accounting

University of Delhi – Delhi

Jan 2018 – Dec 2019

### Bachelor in BBA

Amity University – Noida

Jan 2014 – Dec 2017

## Achievements

- Best Employee Award (2022):** Awarded by ABC Company for exceptional performance.
- Implemented New Accounting System (2021):** Led to a 30% increase in efficiency.

## Skills

### Technical Skills

- Accounting Principles
- Financial Statement Prep
- Auditing
- Tax Compliance
- Data Analysis
- Microsoft Excel
- SAP

### Soft skills

- Analytical Thinking
- Problem-Solving
- Communication

## Languages

- English: Advanced
- Hindi: Proficient
- Spanish: Intermediate

## Hobbies

- Football
- Volunteer Projects
- Video Games

# Resume Template Latest Tutorial

**Tobias Bleicker**



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