

FirstName LastName

123 MyAddress Street| CityName, 1A1 A1A
+0 (999) 999 9999 | FirstNameLastName@Email.com

September 20th, 2022

Hiring Manager

Company Name

Company Address

1A1 A1A, Company City

Position Title (Position Number)

Dear hiring manager,

I am pleased to be applying for a position title position at company. I am currently a current position, completing a 12 month term as part of the internship program at the University of city, where I am entering my fourth-year as a COMMON Engineering major with an Energy and Environment minor. I am seeking a 4 month internship starting in May 2023, and I am excited to apply my previous experiences to help continue to contribute to company's efforts of providing safe, effective, efficient, and environmentally responsible operations.

This past winter, I had the opportunity to contribute to a project designing and developing a gas processing plant, where I completed project cash flows detailing cost estimates of the facility, and modelled the heat and mass transfer using Aspen HYSYS and MATLAB. Additionally, I discussed environmental and safety implications, and proposed procedures to ensure that process hazards and social concerns had been mitigated. This included start-up and shutdown procedures, and conformance with the future goals of country's climate change policies. The responsibilities and task management required organization, the ability to manage competing priorities, and active collaboration between team members, which are qualities that align with this positions qualifications, and I believe that my experiences in facility design, will benefit the facilities team.

Included in the application is my resume, which further details my skills, qualifications, and experience, and I am excited to discuss how I can continue to contribute to the goals of company. I look forward to hearing from you at your earliest convenience, and I thank you for your consideration in my application.

Kind regards,



FirstName LastName

Reddit Cover Letter Review

EW Minium



Reddit Cover Letter Review:

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