

## Communication Skills Multiple Choice Questions and Answers

1. Which of the following is NOT an element of communication within the communication process cycle?

- (a) Channel
- (b) Receiver
- (c) Sender
- (d) Time

2. You need to apply for leave at work? Which method of communication will you use?

- (a) e-mail
- (b) Poster
- (c) Newsletter
- (d) Blog

3. By which action can senders send their messages?

- (a) Gestures
- (b) Speaking
- (c) Reading
- (d) Writing

4. Which of the following is an example of oral communication?

- (a) Newspapers
- (b) Letters
- (c) Phone call
- (d) e-mail

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**Shasha Hu**



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