



**Ashley Hunter**

## Experienced Public Health Specialist With 10+ Years of Experience

Passionate public health specialist with extensive expertise in procurement processes and procedures in the public health field. Skilled in collaborating with consultants and establishing good relationships with client service teams.

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 Ashley Hunter

## WORK EXPERIENCE

### Public Health Specialist

McTominay & Co. • 05/2015 - 06/2020

- Oversaw proposal creation processes and tracked the record of producing compliant, persuasive, and responsive proposals.
- Attended frequent team meetings and provided feedback on community needs and developing challenges.
- Arranged more than 20 relevant events, training, and peer-to-peer learning opportunities for state coordinators and other prevention providers.

### Public Health Officer

Masse State Community Services, Inc. • 02/2010 - 04/2015

- Developed and maintained strong connections with community coordinators, local politicians, statewide leaders, and coworkers by communicating effectively.
- Prepared and gave more than 100 current-topic presentations at training and other gatherings.
- Collaborated closely with the statewide team to create strategies for addressing community-based preventive needs and gaps.

## SKILLS

### Soft Skills

- Empathy
- Leadership
- Problem-Solving
- Communication
- Active Listening

### Hard Skills

- Disease Prevention
- Environmental Health
- Food Safety
- Infection Disease Knowledge
- Community Education

## EDUCATION

Class of 2009

**Masse State University, CA**  
Bachelor's in Public Health

# Resume Template This Week Tutorial

**James E. Porter, Johndan Johnson-Eilola**

## **Resume Template This Week Tutorial:**

**Winning Resumes** Matthew Greene,1994 You want the job but how do you get your resume to stand out from the hundreds of others employers usually get Writing the old type of basic resume just doesn't cut it anymore It's too vague too bland and too lackluster It won't sell you Written by a personal expert this remarkably effective guide shows you how to turn your resume into a mini sales presentation that grabs immediate attention because it offers your best selling points Whether you are a recent college grad or a midlife career changer you'll learn how to get a jump on other job applicants with this strategy packed book that is complete with sample resumes tips on format style and words phrases and sentences that sell There's so much you can copy or adapt [Daily Planning for Today's Classroom](#) Kay M. Price,Karna L. Nelson,2003 Lesson plans are required of all K-12 teachers DAILY PLANNING FOR TODAY'S CLASSROOM instructs pre-service or in-service teachers how to write effective plans that in turn promote student learning **Planning Effective Instruction** Kay M. Price,Karna L. Nelson,2007 Featuring a new organization and expanded discussion of curriculum instruction and management the Third Edition of PLANNING EFFECTIVE INSTRUCTION even more fully equips readers for teaching in ways that meet the needs of all students in today's diverse classroom The four-part re-organization corresponds with a new framework for diversity responsive teaching that helps focus planning for diversity Represented by a visual organizer this framework helps readers see how what you teach how you teach and the context for teaching interact to bring about the success of all students [Proceedings of the Blended Learning in Science, Teaching and Learning Symposium](#) ,2005 Presents proceedings of the annual Uniserve Conference The papers contained in this book include topics as teaching science online tutorial benefits of online assignments blended learning and other related issues in relation to teaching science at a university level [Intro Dos 5/6/6. 2 Wind 3. 1](#) Phillips H L Staff,1994-03 This introductory text builds the basic computer management skills required of today's Information Systems professionals A useful tool for drawing comparisons between these two very different operating systems [Building the Looking-Glass Resume](#) Larry Goldsmith,2014-01-10 Building the Looking Glass Resume is a resume solutions book that shows you how to create the reflection of your job skills that can help you win the prized invitation to a job interview The book features the Jaazle Resume Template and Tutorial to guide you through the resume building process so you can quickly and confidently create a professional looking resume with powerful contents Building the Looking Glass Resume is for all job seekers from entry level to senior executives or those in career transition The book includes solutions to the most difficult resume concerns questions and technical issues [PowerPoint 2000 Level 1 Core: A Tutorial to Accompany Peter Norton Introduction to Computers Student Edition](#) Peter Norton,1999-11-26 Peter Norton's PowerPoint 2000 Tutorial helps students learn to create process and present information using Microsoft PowerPoint 2000 *Adweek* ,1985-07 *Journal of Career Planning & Employment* ,1990 **Free Stuff from America Online** Luanne S. O'Loughlin,Louanne O'Loughlin,1994-11 Written for users around the world FREE TUFF

from America Online is the only book that shows you the best that America Online has to offer Jam packed with information never before available this book offers you hundreds of incredible things you can get for your home business career kids hobbies and computer you name it No strings attached **Comprehensive DOS 5.0/6.0/6.2 with Windows 3.1** Harry L. Phillips,1994 Part of our New Perspectives Series this text offers a case oriented problem solving approach for learning DOS 5 0 6 0 6 2 and Windows 3 1 This Comprehensive text provides a thorough technical introduction to DOS along with concise coverage of Windows 3 1 and File Manager **Best Career and Education Web Sites** Rachel Singer Gordon,Anne Wolfinger,2004 The Internet is loaded with information to help you find a job choose a school or learn about careers That s great if you know how to find what you re looking for But if you don t it s easy to get bogged down in information overload That s where this book comes in In this all new fourth edition we ve researched and reviewed the many thousands of career job search and education sites on the Web and include only the very best places for solid information and advice No more wading through site after site this book has already done all of the hard work for you Book jacket **Job Hunters' Sourcebook** Amy Darga,2002 Here is the essential updated resource job seekers need to develop a complete strategy for their job searches Alphabetically arranged by career the Sourcebook lists sources of help wanted ads employer directories employment agencies placement services electronic resources and other information sources for 206 specific careers New profiles on high profile careers such as computer and information systems manager desktop publisher and industrial production manager have been added as well Also included are helpful e mail and Web site addresses along with new information on governmental agencies and legal topics to further assist users in their searches *Administrative Assistant's and Secretary's Handbook* James Stroman,Kevin Wilson,Jennifer Wauson,2014-06-18 The expectations and duties of the modern day administrative assistant are higher and more stressful than ever before The Administrative Assistant s and Secretary s Handbook will help professionals everywhere come out on top From managing the phones coordinating meetings and preparing presentations to planning events crafting clear business communications and deciphering legal documents administrative assistants need to be everything to everyone all the time and all with a smile They spend all day helping others but who is going to help them For office professionals seeking to improve their performance and enhance their value to employers this handbook is the definitive source of help for these true jack of all trades In The Administrative Assistant s and Secretary s Handbook you will find information on topics such as Creating graphics charts and presentations Microsoft Word Excel Outlook and Publisher Web conferencing Electronic and paper filing systems Recordkeeping Meeting planning and management Business math and much more Extensively updated with new information on Windows 8 Microsoft Office 2013 Apple OS mobile computing computer software troubleshooting data security Google Calendar Google Drive Google Docs and Microsoft Web Applications this bestselling guide will help these unsung heroes shine in the eyes of all their coworkers *Career Planning Today* C. Randall Powell,1990 [US Black Engineer & IT](#) ,1991 [Directory of Educational Software](#)

for Nursing ,1990      **Tutorial Pagemaker 4** Isaac Victor Kerlow,1991-06      **Peter Norton's Introduction to**  
**Computers** Peter Norton,1997-10      *Career Transitions* ,1999

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