



College of Arts and Letters  
Bulacan State University  
City of Malolos, Bulacan



## **OJT NARRATIVE REPORT**

### **(For Television)**

I, Lady Lee, a broadcasting student from BAMC-4C, had completed a total of One Hundred Fifty (150) hours of office practicum with **Technical Operations Division/ Film Archives** in ABS-CBN, Quezon City from April 03, 2012 to May 07, 2012.

On the first day of my internship, I felt so nervous to commit mistakes because I was a newbie at that time and I also felt afraid mostly when I was having a conversation with the superiors. But in that moment I realized, I need to prove that I am firm, flexible and versatile in any kind of circumstances. And I often showed them my best to make them amazed.

During my training days, I often practiced myself to wake-up early in the morning just to be on-time and until now I am so proud to myself because I maintain it. And in line with this, I always did accomplish the activities of Film Archives very well; I did paper works and compilation of films; I also experienced to answer phone calls, transcribe and rewind tapes; And lastly, I would like to mention the most unforgettable and most tiring activities ,which happened inside the big Vault of Film Archives, such as getting, returning and arranging of tapes/ films, researching and encoding Filmographic details, previewing of Filipino movies for assessment, monitoring of temperature and humidity at the archives vault and other office related activities. Then, at the end of the day, I will give myself enough time to rest to get ready for the next tiring day.

Grueling yet enjoyable. Enjoyable because I knew these are the works that I may attain in the near future. And I hope it may come true.

As time went by, I learned to value intimacy and close-knit relationship together with my co-trainees and superiors. I learned principles of archiving. I learned to handle my responsibilities as well as my accountability to the station. I also observed proper time management and act with speed and urgency.

I will not forget this internship mostly the last day, which is May 07, 2012. Yes, it was the day I end my intership, but that day was the day I totally developed my personality and capabilities.

# Sample Narrative Report For Ojt Engineering

**L Reisser**



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