

John Smith

IT Project Manager

IT Professional with over **10 years** of experience specializing in **IT department management** for international logistics companies. I can implement effective **IT strategies** at local and global levels. My greatest strength is business awareness, which enables me to permanently streamline infrastructure and applications. Striving to leverage my skills at SanCorp Inc.

Experience

- 2006-12 - present** **Senior Project Manager**
Seton Hospital, ME
- Oversaw all major hospital IT projects for 10+ years, focus on cost reduction.
 - Responsible for creating, improving, and developing IT project strategies.
 - Implemented the highly successful Lean Training and Six Sigma projects.
 - Cut costs by 32% in less than six months.
 - Reduced the costs of IT maintenance in 2015 by successfully rebuilding the server infrastructure resulting in over \$50'000 of annual savings.

- 2004-09 - 2006-12** **Junior Project Manager**
Seton Hospital, ME
- Streamlined IT logistics and administration operation cutting costs by 25%.
 - Diagnosed problems with hardware and operating systems.
 - Successfully migrated two servers to new data architecture.
 - Maintained the user database of over 30000 patients.
 - Managed project for lean training for all IT Support Officers.

- 2002-08 - 2004-09** **IT Support Officer**
Seton Hospital, ME
- Provided support for project managers and hospital staff for 2 years.
 - Prepared over 100 infrastructure performance analyses and reports.
 - Implemented a new tracking dashboard, cutting manual data input by 80%.
 - Successfully resolved over 200 issues in regards to IT infrastructure.

Education

- 1999-09 - 2001-05** **Master of Computer Science, University of Maryland**
- Graduated Summa Cum Laude.
 - Andersen Postgraduate Fellowship to study advanced nursing techniques.
 - Managed a student project to develop a weekly nursing podcast.

- 1996-09 - 1999-06** **Bachelor of Computer Science, University of Maryland**
- Graduated Summa Cum Laude.
 - Member of Student Association of Computer Science.
 - Managed a student project to organize a conference for 50+ professionals.

Certifications

- 2010-05** PMP - Project Management Institute
- 2007-11** CAPM - Project Management Institute
- 2003-04** PRINCE2® Foundation

Personal Info

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774-987-4009

E-mail
j.smith@uptowork.com

LinkedIn
linkedin.com/johnutw

Skills

Business Process Improvement
Vendor Management
Sales Analysis
Strategic Planning
Communication Skills

Software

Microsoft Project  Excellent

MS Windows Server  Very Good

Linux/Unix  Very Good

Microsoft Excel  Good

Languages

French  Intermediate

Spanish  Basic

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Susan Britton Whitcomb, Pat Kendall

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EResumes Susan Britton Whitcomb, Pat Kendall, 2001 An A to Z guide for job seeking online in the 21st century this book tells how to construct post attach and send the perfect resume to ace the job *Creative Job Search*, 2005 **Annotated Instructor's Edition with 3.5 IBM Disk to Accompany Excel 97** Carole Tobias, 1997-07-02 The Annotated Instructor's Edition provides the point of instruction assistance you need to enrich your teaching with relevance and effectiveness It is designed to help you meet the diverse needs and learning styles of your students *Prof App Word C&E Aie W/C* Deborah A. Hinkle, 2002-05 *Webmaster Career Starter* Joan Vaughn, 1999 Webmaster It is as exciting a career as it sounds And at this point in time it has just about everything going for it Soaring salaries Flexible hours Your choice of locations Work that is out there on the cutting edge of information technology And for the future Opportunities unlimited **Easy Netscape**

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Students gain real world experience by performing many of the same tasks required in business settings A comprehensive instructional package allows instructors to tailor the program to teaching styles lab needs student objectives and student learning styles

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