

III. Certificates

• Information Technology Certificate

CIP Code: 11.0101

Program Title:	Information Technology Certificate	
Completion Award:	Certificate of Information Technology	
Contact Hours:	225	Outside Study Hours: 450
Semester Credits:	15 hours	
Program Duration:	30 weeks	
Cost Per Credit Hour:	\$249	Total Tuition: \$3,735
Course Materials and Fees:	\$125	Total Course Materials & Fees: \$625**
Total Cost of Program:	\$4,360	(including course materials and fees)

Program Description

The Information Technology Certificate program is designed to provide students with the fundamental computer knowledge and skills required in the current corporate workplace. The student will demonstrate acquired skills in utilizing computer tools, database management, and business and web applications in the workplace.

Program Outcomes

Upon successful completion of the program, the student should be able to:

- Demonstrate proficiency in the use of current Microsoft Office Suite products.
- Identify and evaluate computer systems issues and implement effective remediation policies.
- Utilize Microsoft Access to create and manipulate databases.
- Utilize and define the computer system components and application system operational characteristics.
- Perform problem diagnosis, troubleshooting, and system maintenance on multiple types of computer systems.
- Design basic websites and manipulate webpage components.

Potential Employment

Upon successfully completing this program the graduate should qualify to fill entry-level positions in the corporate office structure and other positions requiring utilization of the concepts and skills of Information Technology.

* ACOT's program courses are designed in sequential order. Therefore, the student must complete the given course before progressing to the next course in the sequence.

Audio Technology Technical Certificate Program Code
6309

Robert Johnson



Audio Technology Technical Certificate Program Code 6309:

The Development of an Introductory College-level Course in Audio Technology Robert Johnson, 2003

Unveiling the Magic of Words: A Report on "**Audio Technology Technical Certificate Program Code 6309**"

In some sort of defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their capability to kindle emotions, provoke contemplation, and ignite transformative change is truly awe-inspiring. Enter the realm of "**Audio Technology Technical Certificate Program Code 6309**," a mesmerizing literary masterpiece penned by a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve in to the book is central themes, examine its distinctive writing style, and assess its profound effect on the souls of its readers.

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Audio Technology Technical Certificate Program Code 6309 Introduction

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